

Heroes to Hometown (H2H)
Meeting Notes – Conduct Revision
March 9, 2010

Purpose – Develop strategies for conducting more effective H2H group meetings.

1. Online page / social media (Twitter, Facebook, Linked In - networking sites). Potentially design a new social media site for H2H.
2. Agenda
 - a. Brief into – name and organization only
 - b. Collumn to roster – mission and who you serve
 - c. If 3-4 people are present, select one rep. for group
 - d. Presenters on site for Q&A
 - e. 15 minutes for “Next Steps”
 - f. Networking time (10-15 min)
 - g. Name tags
 - h. Special events table – site for resources
 - i. Social networking site (discussed above)
3. Web Site with full roster (includes links to individual websites)
 - a. Google Calendar
 - b. Blog / update function
 - c. Promotion for site
4. Along with agenda, feature of the month

- a. Built in networking time (peer-to-peer) – quarterly
 - b. Sharing of resources
 - c. DOD friendly website
 - d. Google?
 - e. Facebook? (tech sub-committee?)
5. Educational session (every other meeting)
- a. 15-20 min. maximum
 - b. Develop a summarized page that provides info on organizational/educational missions
 - c. Saves time during introductions and agenda setting
6. Data Tracker (through Goodwill?)
- a. Resource allocation to specific individuals as opposed to all parties receiving emails not within their field of expertise
 - b. Veteran representation – use resources/programs already available
 - c. Reporting
7. Small group networking concerning PTSD (etc.)
- a. Monthly programming focused on different groups
 - b. Rotating schedule
 - c. What groups?
8. Find projects that H2H can participate in collectively (community involvement)
9. Track progress during meetings (data entry, recording minutes)

10. Monthly newsletter (created by Tech sub-committee?)
11. Test site?
 - a. MeetUp.com (sign up with site)
 - b. Message board
 - c. Currently lacks data tracking
12. Creation of Tech Sub-Committee
 - a. Penny
 - b. Bob
 - c. Rachel
 - d. Steve K.
 - e. Rod
 - f. Roy
13. Participate in session time with other members – develop better connections with folks
14. Public Representation / Speakers Bureau
15. Connect with technical colleges in the area
 - a. Enroll students to assist with H2H projects or programs
 - b. Student clubs